

WorkForce Training Solutions d.b.a **Cambridge Junior College**

**Student book list:** Associate of Science in Business Administration with an emphasis in Accounting

**Student Name:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_

Course Number	Text	ISBN	Publisher	CJC Price	Last 3 copyright dates	Price at nearby outlets*	Other formats available	Student Initials	Date Received
ACCT105	Quick Books Complete 2010	9781932487725	Sleeter Group	\$123	2010, 2009, 2008	\$99.99	None		
ACCT115	Payroll Records & Procedures (5 <sup>th</sup> Edition)	9780072982435	McGraw-Hill	\$103	2001, 1999, 1994	\$70.00	None		
ACCT210, ACCT211, ACCT212	Accounting Principles (9 <sup>th</sup> Edition)	9780470317549	Wiley	\$166	2009, 2008, 2005	\$183.24	ebook		
ACCT215	Building Financial Models with Excel	9780471661030	Wiley	\$67	2009, 2004, N/A	\$59.85	ebook		
ACCT225	Income Tax	1439044090	Cengage	\$136	2010, 2009, 2008	\$134.05	ebook		
BUS110	Contemporary Management	007-353-0433	McGraw-Hill	\$174	2008, 2006, 2003	\$160.60	ebook		
BUS131	The Administrative Professional (13 <sup>th</sup> Ed.)	9780538729482	Cengage	\$96	2007, 2003, 1998	\$97.07	None		
BUS140	Essentials of Economics	9780077355869	McGraw-Hill	\$136	2007, N/A	\$130.75	None		
BUS210	Human Resource Management -10 <sup>th</sup> Ed.	9780077243456	McGraw-Hill	\$164	2011, 2008, 2006	\$169.07	eBook		
BUS240	Business Law	0324786166	Cengage	\$121	2011, 2008, 2005	\$115.79	ebook		

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COMP110	Microsoft Office Word 2010: A Lesson Approach	007-351-9294	McGraw-Hill	\$64	2008, N/A	\$80.92	ebook		
COMP121	Microsoft Office Excel 2007	007-351-9219	McGraw-Hill	\$78	2008, N/A	\$73.87	ebook		
ENGL105	College Writing Skills with Readings (8 <sup>th</sup> edition)	007-337-1661	McGraw-Hill	\$84	2008, 2005, 2001	\$83.57	None		
ENGL110	Open Minds	053-461-3489	Cengage	\$81	2005, 1993, N/A	\$79.15	None		
	Please Understand Me II		Prometheus Nemesis	\$13	1998				
ENGL205	Public Speaking	9780077394066	McGraw-Hill	\$97	2005, 2002, 1999	\$90.63	None		
MATH105	Introductory Algebra	978-007722-4783	McGraw-Hill	\$103	2006, N/A	\$106.87	None		
MATH205	Business Math (17 <sup>th</sup> Ed.)	9780538448734	Cengage	\$103	2010, 2006, 2003	\$89.04	ebook		
PROF250	Your Attitude is Showing (12th ed.)	0-13-242904-7	Pearson	\$66.50	2008, 2006, 2002	\$65.44	ebook		
PROF250	Career Directions	007-312-3145	McGraw-Hill	\$47	2007, 1997, 1993	\$18.90	None		
PSY220	Essentials of Understanding Psychology	9780073370200	McGraw-Hill	\$100	2009, 2008, 2005	\$101.21	ebook		

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