

## **CAMBRIDGE JUNIOR COLLEGE Annual Notice To Students June 2017**

*The following information is available to students. The institution's web site is [www.cambridge.edu](http://www.cambridge.edu). If you would like a paper copy of any of the items referenced below one will be provided at no charge. Direct your verbal, written or electronic request to the Campus Director of Cambridge Junior College, Yuba City, 990-A Klamath Lane, Yuba City, CA 95991 or Woodland, 501 Main Street, Woodland, CA 95695 or [cambridge@cambridge.edu](mailto:cambridge@cambridge.edu).*

**Information on the institution:** Cambridge Junior College is accredited by the Accrediting Council for Independent Colleges and Schools to award diplomas and an associate degree (Yuba City campus). The Accrediting Council for Independent Colleges and Schools is recognized by the Council for Higher Education Accreditation. ACICS can be reached at: ACICS, Suite 980, 750 First Street, NE, Washington, D.C. 20002-4223, Phone: (202) 336-6780. Cambridge Junior College is a private institution that is approved to operate by the Bureau for Private Postsecondary Education. Approval to operate in the State of California is based on compliance with the provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, (California Education Code, Title 3, Division 10, Part 59, Chapter 8), which is effective January 1, 2010. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumers Affairs. The Bureau can be reached at: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), 888-370-7589. Copies of these approvals are displayed in the reception area. Upon request the student is entitled to a paper copy. Students may receive copies of these to review by submitting the request in writing. Direct your request to the Campus Director of Cambridge Junior College, Yuba City, 990-A Klamath Lane, Yuba City, CA 95991 or Woodland, 501 Main Street, Woodland, CA 95695.

**Whom to contact for information:** Contact the Financial Aid Officer for financial assistance and related questions. Contact the Director for general institutional issues. Direct your request to Yuba City Campus, 990-A Klamath Lane, Yuba City, CA 95991, phone (530) 674-9199 or Woodland, 501 Main Street, Woodland, CA 95695 (530) 662-0100.

**The terms and conditions under which a student receiving federal education loans may obtain a deferment:**

This information is found in "Do You Need Money for College? The Guide to Federal Student Aid," which is published by the Department of Education. Additional information on student deferments may also be obtained from the financial aid officer.

**Voter Registration Forms** are attached. We encourage all students to register to vote. Additional copies can be obtained on the website [www.cambridge.edu](http://www.cambridge.edu) or <http://www.sos.ca.gov/elections/voter-registration/> or student lounge or from the Director.

**Constitution Day is recognized with planned activities on campus on 09/17 or the nearest school day on an annual basis.**

**Drug and Alcohol Policy and Prevention and a separate Drug Violations Policy is attached**

**Information on the student's rights under FERPA is attached**

The following information can be found in the institution's catalog on its website (<http://forms.cambridge.edu/file/catalog>).

**A description of the academic programs, the instructional, laboratory & other physical plant facilities, information on externships**

**A list of faculty and other personnel**

**Notice of Non-Discrimination**

**Emergency Response & Evacuation Procedures**

**Vaccination Policy**

**Career Service Assistance**

**P2P/Copyright Infringement Policy & Sanctions & Academic Integrity, Student Privacy & Student Authentication**

**Refund policy and R2T4 policy (Requirements for the return of FSA program funds when a student withdraws and the institution's refund policy), and requirements for officially withdrawing from school**

**Credit Transfer**

**Facilities and services available for students with disabilities**

**Facilities and Services for students**

**Program Cost and Cost of Attendance by program, shift and living status**

**Book Distribution for Federal Pell Grant Recipients**

**NSLDS disclosure**

**Cost of Attendance Budgets**

**Title IV topics including need & non- need based federal, state, local and institutional financial aid, including federal work-study; criteria for selecting recipients and determining award amounts; eligibility requirements and procedures for applying for aid; methods and frequency of aid distribution; terms and conditions of title IV loans; information on entrance and exit loan counseling and the information covered such as rights and responsibilities of students receiving federal aid including criteria for continued eligibility and sap standards; and the terms and conditions of loans received, sample loan repayment schedule, the necessity for repaying loans and the Student Loan Ombudsman and contact information.**

My initials certify I have received a copy of the forms indicated above as attached and have read the policies included on this page.  
( \_\_\_\_\_ ) Initial

**Registered Sex Offenders Websites**

**US Department of Justice National Sex Offender Public website**

<https://www.nsopw.gov/>

**State of California Department of Justice California Sex Offender Registry**

<https://oag.ca.gov/sex-offender-reg>

The following information can be found on the institution's website ([www.cambridge.edu](http://www.cambridge.edu)).

Cambridge Junior College will provide a copy upon the student's request of the reports listed below.

Backup data for the information reported can be requested from the Campus Director of Cambridge Junior College, Yuba City, 990-A Klamath Lane, Yuba City, CA 95991 or Woodland, 501 Main Street, Woodland, CA 95695

Information on the institution's crime statistics, policies regarding campus security, crimes, drug and alcohol abuse, possession, use and sale, programs to inform students and employees about campus security procedures and practices and crime prevention, programs and practices to prevent dating violence, domestic violence, sexual assault and stalking and procedures and steps the institution will follow when these crimes are reported, programs to promote awareness of these issues, procedures victims should follow and how the institution will protect confidentiality is contained in the Annual Campus Security Report and Campus Crime and Awareness Policy which includes the school Sexual Harassment/Title IX policy. The link is provided below and paper copies are available upon request by the student.

**Annual Campus Security Report and Campus Crime and Awareness Policy which includes the school Sexual Harassment/Title IX policy @ <http://forms.cambridge.edu/file/annual-security-report/>**

**The complete Title IX policies for all schools can be found at: <http://www2.ed.gov/policy/rights/reg/ocr/edlite-34cfr106.html>**

The institution's completion rate, disaggregated completion rate, retention rate, graduation rate, on-time graduation rate, placement rate, types of employment obtained by graduates, student body diversity and loan debt information can be found under **the Student's Right to Know and Gainful Employment Disclosures links below**. The links are provided below and paper copies are available upon request by the student.

### **Gainful Employment Disclosures**

**Yuba City Campus:** Medical Assistant: <http://library.cambridge.edu/Yuba-City-MA/index.html>

Medical Office Receptionist: <http://library.cambridge.edu/Yuba-City-MOR/index.html>

AS in Business Administration with Emphasis in Accounting: <http://library.cambridge.edu/Yuba-City-Acct/index.html>

**Woodland Campus:** Medical Assistant: <http://library.cambridge.edu/Woodland-MA/index.html>

Medical Office Receptionist: <http://library.cambridge.edu/Woodland-MOR/index.html>

### **Student Right to Know Disclosures:**

Yuba City: <http://library.cambridge.edu/doc/StudentRightYC.pdf>

Woodland: <http://library.cambridge.edu/doc/StudentRightWL.pdf>

**Lender Code of Conduct @ [http://forms.cambridge.edu/wp-content/uploads/dlm\\_uploads/2015/04/LENDER\\_CODE\\_OF\\_CONDUCT.pdf](http://forms.cambridge.edu/wp-content/uploads/dlm_uploads/2015/04/LENDER_CODE_OF_CONDUCT.pdf)**

**Textbook Information:** Information on textbooks, including the ISBN number, publisher, price, latest 3 copyright dates & content revisions, cost of text to public at nearby outlets & if the text is available in other formats @

Medical Assistant <http://forms.cambridge.edu/file/ma-books/>

Medical Office Receptionist <http://forms.cambridge.edu/file/mor-books/>

AS in Business Administration with Emphasis in Accounting: <http://forms.cambridge.edu/file/ASBA-Books/>

**Cost of Attendance Net Price Calculator: <http://www.cambridge.edu/npc/npcalc.htm>**

**College Navigator website: Yuba City: <http://nces.ed.gov/collegenavigator/?q=cambridge+junior+college&s=CA&id=446093>**

**College Navigator website: Woodland: <http://nces.ed.gov/collegenavigator/?q=cambridge+junior+college&s=CA&id=460659>**

I certify I have received a copy of the forms indicated above as attached and have read the policies included on this form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date